

(PREA Standard 115.313)

Date of Review: August 28, 2025

Date of Next Review: No later than 8/31/26

Subject

Adjustment Needed? If yes, actions taken.

Staffing Plan Max. population = 38 youth Average daily population 8/1/24-7/31/25 = 28 0600-1400: minimum 5 (min.= 1:8; avg. 1:4.6) 1400-2200: minimum 5 (min.= 1:8; avg. 1:4) 2200-0600: minimum 4 (min.= 1:10; avg. 1:7) Both male & female on every shift	Meets generally accepted juvenile detention/correctional practices? Yes. <i>Minimum ratios outlined in Policy 5-1</i> <i>Video surveillance & recording system in place</i> <i>Isolated deviations from staffing plan since last review, however, statutory ratios were never unmet.</i> Meets any applicable state or local laws, regulations or standards (ratio of security staff is at least 1:8 during waking hours & 1:16 during sleeping hours)? <i>Exceeds statutorily required ratio of 1:8 & 1:10</i> Any judicial, federal investigative agency or internal/external oversight body findings of inadequacy? <i>No.</i> Take into consideration the prevalence of substantiated incidents of sexual abuse? <i>Yes. An annual allegation log with investigative findings and retaliation monitoring is maintained by the PREA coordinator.</i> Any limited or discrete exigent circumstances that caused deviation from plan? <i>Limited deviations when emergency medical treatment was necessary for youth that required staff transportation.</i>
Prevailing Staffing Pattern	Does the pattern support the composition of the resident population? <i>Yes. Each group of youth can be appropriately monitored by current staffing patterns.</i> Are the number & placement of supervisory staff adequate? <i>Policy requires that a supervisor be on duty at all times.</i> Take into account programs occurring on a particular shift? <i>0730-1900: Support staff are also on duty to assist as needed (intake, teachers, group facilitators, etc.).</i> Any other relevant factors? <i>Overtime hours were over budget during the past 12 months; operations are being modified & monitored, including hiring additional staff.</i>

Subject

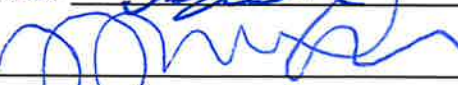
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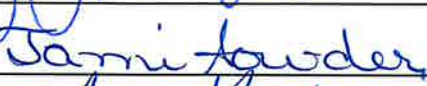
Physical Plant	Blind spots identified? <i>South Wing egress door outside (however, there is no regular youth access at this door, it would only be used in the case of an emergency evacuation.)</i> Any areas where staff or residents may be isolated? <i>Youth are not to ever be in the following locations due to lack of camera coverage and additional safety & security risk contained therein: closets & laundry room on wings. The shower area is off limits to youth except for hygiene. Staff closely monitor this area while youth are using it.</i> Video monitoring system adequate? <i>Yes.</i> Intermediate-level or higher level supervisors conduct and document unannounced rounds, without staff alerting other staff members, on all shifts? <i>The current AOCs are required to complete at least 1 unannounced program visit report during each week of their terms. This rotation generates at least 1 of these reports every week.</i>
Resources Committed/Needed	To ensure adherence to staffing plan? <i>Working well as outlined so no changes are needed at this time.</i> To make physical plant safer/more secure? <i>Nothing at this time.</i>

Review Team Members:

Superintendent- 

Assistant Superintendent- 

PREA Coordinator- 

Business Administrator- 

Clinical Administrator- 